



October 2019

Dear Parent/Carer

### Year 10 & 11 Meet the Tutor Evening

We write to invite you to a meeting on Tuesday 8<sup>th</sup> October to hear about the year ahead for your child. This is an important event that will provide you with lots of key information that will help you support your child this year. Details of the evening are below.

4.30pm	<b>Year 10 Parents</b> arrive to St Edmund's Hall Talk by Mr Jeffries (Deputy Headteacher) and Mr Newell (Head of Year 10)
4.45pm	Year 10 parents escorted to their child's form room to meet the Form Tutor. Form Tutor presents to Parents
5.15pm	Year 10 parents leave
<b>Time allowed for leaving/arriving/parking</b>	
5.45pm	<b>Year 11 Parents</b> arrive to St Edmund's Hall Talk by Mr Jeffries (Deputy Headteacher), Mr Jeffries (Deputy Head) and Mrs Hayakawa(Head of Year 11)
6.00pm	Year 11 parents escorted to their child's form room to meet the Form Tutor. Form Tutor presents to Parents
6.15pm	Year 11 parents leave

The sessions will start by hearing Mr Jeffries talking about our school vision – 'All students become the very best version of themselves that they can be'. The Head of Year will also speak briefly to introduce themselves and pass on some key information.

Following this talk, parents will be escorted to their child's Tutor room to meet the Form Tutor. They will deliver a presentation outlining what Tutor Time will look like for the year ahead. This will give you an insight into how the school, and in particular Tutor Time, helps in your child's personal development. Key dates and events for the year ahead will also be shared.

We have to advise that this is a parent/carers only event due to the seating capacity in Tutor rooms and we do ask that only one parent/carers attends otherwise we cannot fit you all in! Please also note that this is an information evening conveying key messages and showing how we can work in partnership with you to help your child succeed. It is not a consultation evening and there will not be time to meet your child's Form Tutor on a 1:1 basis. Later on in the year there will be the opportunity to speak 1:1 to subject staff at Consultation Evenings. We anticipate there to be enough parking on site but please do arrive in good time to allow you to find a space.

We look forward to seeing you.

Yours sincerely

Mr M Hunt  
Assistant Headteacher

Headteacher: Nicola Bull