



Wyvern College

Charging Policy

November 2017

Wyvern College strives to provide an excellent and enriching education for boys through our shared Christian values of Courage, Commitment and Compassion.

This Wyvern College Charging Policy informs staff and parents/carers about charging for College activities. It conforms to the requirements of the guidance detailed in 'A Guide to the Law for School Governors.

1 Voluntary Contributions and Charging for 'optional extras'

- 1.1 The College will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at the College, except for revision guides and where students are on practical courses (eg. Technology, Catering, Art, etc.). The parent/carer may wish for their children to own the finished product and may be invited to supply ingredients or contribute to the cost of ingredients or materials. The department concerned will ensure that parent/carers' intentions are properly canvassed in advance.
- 1.2 The College may charge for school-time activities by inviting parents/carers and others to make voluntary contributions to enable College funds to go further. Students of parents/carers who do not contribute will not be treated differently from those who do make contributions.
- 1.3 The College will not charge for any activities which take place in school time, apart from instrumental tuition and trips for individual students or students in groups.
- 1.4 The College may continue to charge for activities (optional extras), which happen outside school hours when these activities are not necessarily part of the National Curriculum.
- 1.5 The College will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
- 1.6 The College may permit to charge parents/carers when such an organisation is acting independently for the College or LA, to arrange an activity to take place during school hours and parents/carers want their children to join the activity.
- 1.7 The College may subsidise an activity where a hardship case is made by an individual parent. Such subsidy will be made at the Headteacher's discretion only when appropriate to an essential activity in the national curriculum and the student's progress.
- 1.8 The College may subsidise an activity or support a family that is subject to pupil premium at the Headteacher's discretion. The Headteacher will agree a learning and Teaching plan to support this group in line with the national curriculum, student need and student progress.

2 Damage

- 2.1 The College will ask parents/carers to make a contribution towards replacing damaged or lost College property caused wilfully or negligently by their children.

3 Remission and Board & Lodging

- 3.1 The College may charge for board and lodgings on residential courses, except for students whose parents/carers are receiving: Income Support or Child Tax Credit subject to the statutory minimum remission arrangements.

4 Examinations

- 4.1 The Headteacher has the delegated responsibility to decide whether students are entered for particular examinations.
- 4.2 The College will charge for examination entries and remarks in certain circumstances.
- 4.3 The College will request payment for wasted examination fees.

5 Clothing

- 5.1 Parents/carers are expected to provide clothing – both or PE and school uniform.
- 5.2 Essential protective equipment will be provided by the College, protective clothing will be provided by parents/carers.

6 Transport

- 6.1 Transport during school hours will be free of charge unless relating to a school trip where external vehicles are hired.
- 6.2 Transport to work experience placements are the responsibility of the parents/carers.

7 Review

- 7.1 The Governors will review the lettings charges levied by the College on a regular basis.
- 7.2 The Governors will review this Policy on an annual basis.